

**Staff Assembly Executive Board
March 16, 2015**

Agenda

1. Call to order Breitbach
 - a. Attendance: Becky Alford, Becky Digman, Nicole Breitbach, Megan Stull, Sue Leibold, Jeff Lamb, Doug Haltinner, Beth McGrath, Roberto Dominguez
 - b. Absent: Megan Thole, Amy Errthum

2. Minutes from previous meeting Digman
 - a. Executive – February 16 - Approved
 - b. General – February 18 - Approved

3. Committee Reports
 - a. Updates
 - i. Professional Development/Recognition Digman/Thole
 1. Identity Lunch & Learn tomorrow with DB&T
 2. April – Planetarium
 3. Summer lunch & learns are being planned, more information to come soon.
 - ii. Staff Outreach Alford/Errthum/Lamb
 1. Spring potluck went well
 - a. Date may change in the future to allow more staff to attend
 2. Individuals requested the food trucks to come to campus again
 - iii. Policies and Benefits Liebold/Dominguez
 1. Simplify the performance review. The new forms have been sent to supervisors and seem to be shorter.
 - iv. Budget and Finance Breitbach/Haltinner
 1. Now meeting to look at expenses
 2. If anyone has ideas on where or how to save money, please share
 - v. Strategic Planning Stull/McGrath
 1. Reviewing list of accomplishments and list of to-dos

4. April General Assembly Breitbach
 - a. Ideas: conference update
 - b. Compass?
 - c. Summer Academy
 - d. Brainstorm ideas for the next meeting

5. Review submitted forms Breitbach/Thole
 - a. None

6. Other Business All

7. Rose O’Toole Digman/Thole
 - a. Curt Long

8. Adjourn

Respectfully submitted
Becky Digman
Secretary, SAEB