

Staff Assembly Executive Board
January 19, 2015

1. Call to order Breitbach
 - a. Attendance: Becky Alford, Becky Digman, Nicole Breitbach, Megan Stull, Sue Leibold, Amy Errthum, Jeff Lamb, Doug Haltinner, Beth McGrath, Roberto Dominguez, Megan Thole
2. Minutes from previous meeting Digman
 - a. Approved – December 15, 2014 – Executive Board
3. New SAEB member Breitbach
4. Committee Reports
 - a. Updates Digman/Thole
 - i. Professional Development/Recognition Digman/Thole
 1. Upcoming Spring Lunch & Learns
 - a. Financial Wellness – 1/22/14
 - b. Food Safety 101 – 2/11/14
 - c. Identity Theft – 3/17/14
 - d. Planetarium – 4/9/14
 - ii. Staff Outreach Alford/Errthum/Lamb
 1. Spring potluck, is there a desire? It may be nice to have over spring break during the middle of the week as students will be off campus and food service will not be available.
 - iii. Policies and Benefits Liebold/Thomas
 1. Updates were reported with submitted forms
 - iv. Budget and Finance Breitbach/Haltinner
 1. Finished reviewing revenue
 - v. Strategic Planning Stull/McGrath
 1. Haven't met since Thanksgiving
5. February General Assembly
 - a. United Way Alford
 - b. Student Life Update Haltinner
 - c. Future ideas: Athletics and Compass
6. Review submitted forms Breitbach/Thole
 - a. Holiday pay –
 - i. Not Approved – too complicated with hourly employees (timing of submitting hours)
 - ii. Will follow-up with individual who submitted the form
 - b. 20 year tuition
 - i. This has been asked before and was taken to cabinet – cabinet denied this request
 - ii. Will follow-up with individual who submitted the form
 - c. Vacation time service activities
 - i. Not Approved – benefit cannot be applied equally to everyone (facilities, cooking crew, etc. are required to work)
 - ii. Will follow-up with individual who submitted the form
 - d. Kitchenette improvements
 - i. Has been approved – not everything will happen this fiscal year
 - ii. Was announced at the last general assembly meeting
 - e. Anderson Weber rental car

- i. Not a priority at this time
 - ii. Will follow-up with individual who submitted the form
- f. Staff cup for Crusader Café
 - i. Not Approved – against Wellness Committee’s mission
 - ii. Was announced at the last general assembly meeting
- g. Take n’ Bake
 - i. Wasn’t approved when originally approved because who “owns” it
 - ii. Tabled until Summer
- h. 20% off bookstore
 - i. Sarah Merz is open to this idea
 - ii. Other concerns: who owns it, may be hard to facilitate, not many individuals take advantage of 20% off

7. Rose O’Toole family members Digman/Stull
- a. It was recommended by the Menevue Dunham Committee to no longer invite family members to the faculty/staff recognition event.
 - b. Staff Assembly voted to continue to invite family members to the recognition as it is a nice gesture for the award recipients. It makes the event that much more special.

8. By-Law Changes Breitbach
- a. Indicate that we need 2/3 votes for approval
 - b. Do a reminder email, to try and prompt more responses
 - c. Bold the date and the click here

9. Other Business All
- a. Suggestion for future lunch & learn – Crafts, pottery, creative work, etc.

10. Adjourn