



Withdrawal from University Form

For detailed withdrawal instructions, please see <https://www.clarke.edu/academics/academic-resources/withdrawal-process>. After completing this form, please complete the Clarke University [Exit Survey](#).

Undergraduate Graduate Major/Program _____
First Name _____ Middle Name _____ Last Name _____
Date of Birth _____ Last date of class attendance, if withdrawing during semester: _____
Non-Clarke Email _____ Cell Phone Number _____

Term of Withdrawal*: Fall Spring Summer Year _____
*For students withdrawing between semesters, please select the term following the last term enrolled

Do you plan to return to the university? Yes No
If yes, when is your anticipated term of return? _____

Primary Reason for leaving Clarke: (please check only one box below)

- Academic
- Career
- Financial
- Health/Medical
- Military Assignment
- Permanent Disability
- Personal/Family
- Transferring to another university
- Program was not a good fit
- Other: _____

Student Statement of Understanding: *I understand that by signing and submitting this form, I will be withdrawn from all classes for which I am enrolled for the term I have specified above. I understand that I am responsible for tuition and fees assessed according to the university's [refund policy](#). I understand that my withdrawing from the University will affect my eligibility to remain in student housing and to use campus facilities. I understand that my current and future financial aid awards will be affected and I may be liable for tuition owed as a result of the return of financial aid funds. Note: Non-U.S. citizens who withdraw from the University may jeopardize their immigration status and their ability to remain in the United States.*

Student Signature _____ Date _____
Signature of Academic Advisor,
Graduate Director, or Department Chair* _____ Date _____

*Signature may be scanned or email from advisor/graduate director/department chair to registrar@clarke.edu will be accepted in lieu of signature.

Please FILL OUT ONLINE, PRINT, AND RETURN TO:
Clarke University Registrar's Office, 201 Haas Administration