**Transcription Confidentiality Statement**

I understand in my role as a transcriptionist in the employment of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ that I am held responsible for maintaining the privacy of the participants in this study. I agree to keep confidential all information which I may have access to in the course of my work whether it be from audio recordings, formal or informal conversations, e-mails, written documents, as well as any other sources of information that I may have access to while associated with this research project.

All paper and electronic files related to this project will be shredded or deleted within one month after receiving reimbursement for my transcription services.

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Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date