

Staff Assembly Executive Board Mtg Sept. 11, 2019

Attendance: Gayle Langel, Courtney Boyd, Susan Cain, Mary Jo Ramler, Jolene Christensen, Hunter Darrouzet, Becky Herrig, Colin Muenster, Emily Schutltz, and Jenny Parker. Absent: Laurie Mihm, Angela Ventris and Jayme Ironside. Gayle Langel conducted the meeting in Angela's absence.

Jolene reported back from the Policies and Benefits meeting held Sept. 4<sup>th</sup>. The committee did not feel the Faculty/Staff Emergency Fund should be controlled by this committee. If it was to include Faculty, a separate committee which includes faculty will need to be formed. Mary Jo was going to ask Laurie if she contacted Roberto with the results of the meeting.

The Policy & Benefits committee felt if staff would like to "volunteer" during a work day and be paid by Clarke, there are many Clarke activities one could go through their supervisor 's approval. Suggested hours for this may be a total of 2 days a year for volunteering.

The SAEB brainstormed about staff potlucks, Gold Star, bringing back Halloween, etc. The Professional Development & Recognition committee will meet to discuss these ideas -- especially Gold Star changes and the SAEB will vote on the changes requested before it is presented at the Staff Assembly meeting, Thursday Sept. 19<sup>th</sup>.

At the Sept. 19<sup>th</sup> Staff Assembly meeting there will be a AdAstra Presentation (5 minutes – Megan Stull), Faculty/Staff Campaign ( 5 minutes – Angela and Roberto) and an Active Shooter Training (45 minutes Dubuque Police Department and Steve Kirschbaum).

No further discussion took place

Meeting adjourned at 3:30