Clarke University

General Assembly Meeting Agenda

April 19, 2017

1. Welcome Schroeder
2. Prayer Darrouzet
3. New Employee Introductions Schroeder
4. Presenter: Cyber Security Dominguez
	1. Roberto Dominguez shared information about cyber and email security. Clarke IT systems receive over 700 malicious emails every month. IT encourages staff to analyze emails, and verify with the sender if there is any thought of concern.
	2. <https://reset.clarke.edu> is the link to get to the password reset page. Never will IT email you asking you to reset your password, if you receive one do not click on the link. Instead, use this Clarke site – type it in to your web browser.
	3. IT will be implementing a new signature to all faculty and staff emails. If you receive an internal email and it does not have this signature that would be a first sign that it is malicious and should not be trusted.
5. Announcement of Outgoing and Incoming Executive Board Members Schroeder
	1. New Staff Assembly members are: Rachel Lamb, Hunter Darrouzet, Kim Roush, Susan Cain, Laurie Mihm and Jenny Parker.
6. Committee reports
	1. Gold Star Award: Sue Dolter, Writing Center (MARC)
	2. Staff Outreach: Staff ice-cream social Friday, May 26th; Scratch Cupcakes on campus Tuesday, May 9th during finals. More food trucks on campus throughout the summer, schedule coming soon.
7. General Announcements Schroeder
	1. May Daze is this Saturday, April 22nd from 2-5pm. Families are invited.
	2. Athletics announcements: Track and Field has four students already placed for Nationals, with more likely to come. Baseball is ranked 9th nationally, currently and has tied the school record for most wins in a season. Softball has broken the school’s wins per season record, and Jeff Lamb has won his 100th game as a Clarke coach. Women’s Lacrosse will compete in conference playoffs this weekend, and is currently ranked 4th.
8. Door prizes Errthum/Lamb/Schroeder
9. Adjourn Schroeder