INSTITUTIONAL REVIEW BOARD ON HUMAN PARTICIPANTS

**Application for Course-Level IRB—For Classroom Activities**

Semester(s)  Note: Approval expires in ONE year

Course Number/Title of Class:

Instructor(s)  Ext

Email(s)

Nature of the students’ activities:

As instructor of this class, I certify that the class project outlined meets the following criteria:

This assignment is part of a class and is conducted under faculty supervision

The purpose of these activities for student learning the process of research as opposed to engaging in research intended for generalization, publication, formal report, or presentation.

This project is eligible for  [exempt review](https://www.clarke.edu/faculty-and-staff/intranet-institutional-review-board/intranet-information-exemption-expedition/) or  [expedited review](https://www.clarke.edu/faculty-and-staff/intranet-institutional-review-board/intranet-information-exemption-expedition/).

All data collected will remain in class and will not be disseminated in any audience outside of class.

As instructor, I completed the CITI online training for Human Subjects Research. Please submit a copy of the certificate with form.

By submitting this protocol, I attest that I am aware of the applicable principles, policies, regulations, and laws governing the protection of human subjects. I will ensure that students respect all ethical principles while participating in the project(s).

Signature Date

Application must be typewritten, completed in its entirety, and saved as:

Lastname\_Firstinitial\_Keyword\_IRB\_version#.pdf (e.g., Deifell\_D\_Methods\_IRB\_v1.pdf).

Complete applications will include the documents listed below. These documents should be scanned into a single PDF **in the order listed**.

This Course-level Cover sheet

Course syllabi

List of students

CITI Training Certificate (only from Instructor(s))

Other documentation (optional):

This Application and supporting documents should be sent as one PDF file to [irb@clarke.edu](mailto:irb@clarke.edu).