INSTITUTIONAL REVIEW BOARD ON HUMAN PARTICIPANTS

**Application for Course-Level IRB—For Classroom Activities**

Semester(s)  Note: Approval expires in ONE year

Course Number/Title of Class:

Instructor(s)  Ext

Email(s)

Nature of the students’ activities:

As instructor of this class, I certify that the class project outlined meets the following criteria:

[ ]  This assignment is part of a class and is conducted under faculty supervision

[ ]  The purpose of these activities for student learning the process of research as opposed to engaging in research intended for generalization, publication, formal report, or presentation.

[ ]  This project is eligible for [ ]  [exempt review](https://www.clarke.edu/faculty-and-staff/intranet-institutional-review-board/intranet-information-exemption-expedition/) or [ ]  [expedited review](https://www.clarke.edu/faculty-and-staff/intranet-institutional-review-board/intranet-information-exemption-expedition/).

[ ]  All data collected will remain in class and will not be disseminated in any audience outside of class.

[ ]  As instructor, I completed the CITI online training for Human Subjects Research. Please submit a copy of the certificate with form.

By submitting this protocol, I attest that I am aware of the applicable principles, policies, regulations, and laws governing the protection of human subjects. I will ensure that students respect all ethical principles while participating in the project(s).

 Signature Date

Application must be typewritten, completed in its entirety, and saved as:

Lastname\_Firstinitial\_Keyword\_IRB\_version#.pdf (e.g., Deifell\_D\_Methods\_IRB\_v1.pdf).

Complete applications will include the documents listed below. These documents should be scanned into a single PDF **in the order listed**.

[ ]  This Course-level Cover sheet

[ ]  Course syllabi

[ ]  List of students

[ ]  CITI Training Certificate (only from Instructor(s))

[ ]  Other documentation (optional):

This Application and supporting documents should be sent as one PDF file to irb@clarke.edu.