

First Name _____ Last Name _____

Add or drop courses online through the ADD deadline. After the ADD deadline has passed, class drops must be submitted to the registrar’s office on this form. This form may also be used to add a class for an approved credit overload. *Review the academic calendar for deadline dates.*

Select Term: Fall Spring Summer Adult & Graduate Studies Session I II

ADD

SECT SYNONYM	DEPT/CRSE #	SECTION	COURSE TITLE	CREDITS	INSTRUCTOR SIGNATURE

DROP

SECT SYNONYM	DEPT/CRSE #	SECTION	COURSE TITLE	CREDITS	INSTRUCTOR SIGNATURE

Student Signature _____ Date _____

Advisor Signature _____ Date _____

PLEASE FILL OUT ONLINE, PRINT, AND RETURN TO:
Clarke University Registrar’s Office, 201 Haas Administration, registrar@clarke.edu